

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING**  
**HELD ON TUESDAY 19 JULY 2016**  
**AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE,**  
**4 SAFFRON ROAD, BIGGLESWADE SG18 8DL**

**PRESENT:**

Cllr M North (Chair)  
Cllr D Albone  
Cllr P Biernis  
Cllr I Bond  
Cllr B Briers  
Cllr F Foster  
Cllr M Foster  
Cllr Mrs H Ramsay  
Cllr Mrs M Russell  
Cllr D Strachan

Mr R M McGregor – Town Clerk, Biggleswade Town Council  
Mr M Thorn – Deputy Town Clerk, Biggleswade Town Council  
Mrs J Durn – Meetings Administrator, Biggleswade Town Council

Members of Public – 4

**19/0701      1.      APOLOGIES FOR ABSENCE**

There were no apologies.

**19/0702      2.      DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

0702.1      Disclosable Pecuniary interests in any Agenda item - None  
0702.2      Non-Pecuniary interests in any Agenda item: - None

**19/0703      3.      PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed (one) three-minute slot.

There were no questions from Members of the Public.

**19/0704      4.      MINUTES OF MEETINGS**

Members received and approved the Minutes of the Finance & General Purposes Meeting held on 31 May 2016.

19/0706 6. **ITEMS FOR CONSIDERATION**

0706.1 a. **Delegation Agreement**

Members were asked to consider the Delegation Agreement and proposed Terms of Reference that reflect the Delegation Agreement.

Discussion took place and minor amendments were suggested. With the inclusion of these amendments, it was **RECOMMENDED** that the Delegation Agreement and Terms of Reference of the F&GP Committee are Adopted by the Town Council.

19/0707 7. **ITEMS FOR INFORMATION**

There were no items for information.

19/0708 8. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow Members of the Public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the Minutes, unless that person requests otherwise. Each Speaker will be allowed (one) three-minute slot.

There were no questions from Members of the Public.

19/0709 9. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

*(There were no Exempt items)*

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.